Student Chapter Activation

At such time as five or more students and at least one professor at a given college or university desire to activate a Student Chapter of the AHS, a petition should be signed by up to five (5) current AHS members, specify the educational institution of the new Student Chapter, and request activation details.

Upon receipt of the formal request, the AHS Headquarters will furnish the petitioners with:

1. A supply of membership applications.
2. The name and address of a contact from the local AHS Chapter with whom the Student Chapter will be affiliated.

On receipt of the above the petitioners should:

1. Establish a site and date for the initial activation meeting.
2. Prepare a meeting notice to be distributed on the campus by the petitioners.
3. Notify all potential new AHS members.
4. Forward a copy of the initial meeting notice to AHS Headquarters.

At the initial Student Chapter activation meeting the members and non-members in attendance are to:

1. Conduct a pre-meeting membership recruitment action wherein those non-members in attendance complete AHS application forms and submit them along with appropriate dues to the Membership Chair pro-tem.
2. Elect officers to the appropriate offices of the Student Chapter Board — a minimum of President, Secretary/Treasurer, Program/Membership Chair.
3. Establish the basic goals of the Chapter in accordance with the AHS Bylaws.
4. Establish the frequency of the Chapter’s meetings (monthly, bi-monthly, quarterly.)
5. Establish the site and date for the next general membership meeting of the Student Chapter.

Following the initial Student Chapter Activation Meeting the President should report the actions of the meeting to AHS Headquarters. The Membership Chair should collect all non-member applications and appropriate dues and return them to the AHS Headquarters. The Program Chair should begin preparations for the next Student Chapter Meeting.
# Student Chapters

<table>
<thead>
<tr>
<th>Arizona State University</th>
<th>San Jose State University</th>
</tr>
</thead>
</table>
| Faculty Sponsor:  
Vacant  
Arizona State University  
Department of Mech/Aero Engineering  
Tempe, AZ  85287-6106 | Faculty Sponsor:  
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(408) 924-1000 |
| Georgia Institute of Technology                  | University of Alabama in Huntsville                 |
| Faculty Sponsor:  
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Affiliated with Atlanta  
Georgia Institute of Technology  
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(404) 894-3065, Fax (404) 894-2760  
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Ms. Sue O’Brien  
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| North Carolina State University                   | University of Michigan                               |
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| Rensselaer Polytechnic Institute                  | Widener University                                   |
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