



## CONTRACT FOR EXHIBIT SPACE

### **20<sup>th</sup> Helicopter Military Operations Technology Meeting (HELMOT XX) Dec. 4-5, 2024 – Marriott at City Center, Newport News Sponsored by the VFS Southeast Region & Hampton Roads Chapter**

Exhibit space is available in the conference room area of the VFS Hampton HELMOT XX meeting for a rate of \$950 per tabletop exhibit space (approx. 10' x 10' area). The meeting will be held at the Marriott at City Center in Newport News, Virginia during the period of December 4-5, 2024, taking place in the Pearl Ballroom of the Marriott.

We have read and understand the Exhibit Rules and Regulations and agree to abide by them and any additional rules deemed necessary by the VFS Hampton Roads host chapter. We understand that no space will be officially confirmed without this signed contract and payment in full. We further understand that the host chapter will assign the specific space to allow maximum utilization and continuity of exhibits.

Detailed contact, payment information and signatures must be provided on page 3 of this contract.

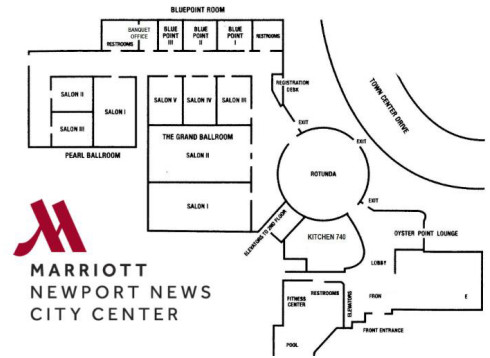
**EXHIBIT SPONSORSHIP DETAILS:** As an exhibitor at the HELMOT meeting, your organization will receive the following:

- One (1) full meeting registration.
- Additionally, your organization will be recognized as an exhibitor during the meeting.
- Please provide a JPEG or TIF image of your organization's logo to David Meyer ([dcrm1212@verizon.net](mailto:dcrm1212@verizon.net)) and Julie M. Gibbs ([jmgibbs@vtol.org](mailto:jmgibbs@vtol.org)). The logos will be used on the event website and in the meeting program thanking you for your exhibit.

## EXHIBIT RULES AND REGULATIONS

### EXHIBIT SPACE CHARGE:

- Exhibit space is open to industry and government member and non-member organizations.
- **Individual display areas will be approx. 10'x10' and be located either on the perimeter of the meeting conference room or in the hall adjacent to the room (depending on meeting space allocation) for a charge of \$950 per unit.**
- As an exhibitor, you will receive one (1) full registrant badge. Any additional personnel attending will need to register separately for the event.



### ASSIGNMENT OF EXHIBIT SPACE:

- Booth space will be allocated on a first come-first served basis.
- Priority for booth assignment will be determined based on the date when both the signed contract and full payment are received.
- **Contract agreements must be returned NLT November 8, 2024.** Exhibitors failing to occupy contracted space are still obligated to pay full exhibit rate as shown in the contract.
- If space is not occupied the host may repossess the space.

### RESTRICTIONS:

- The formal notice of space assignment constitutes the completed agreement for the right to use the allotted space.
- The host chapter reserves the right to cancel any contract with any exhibitor at any time prior to or during the technical meeting.
- No exhibitor shall assign, sublet, or share the whole or part of any part of the space assigned without the knowledge and written consent of the host chapter.
- All sound must be contained within the booth assigned to the exhibitor and restricted during the technical meeting sessions.
- Advertising material may be distributed only within the assigned exhibit space.
- Aisles and fire exits must be clear.

### CANCELLATION:

- **Written notice of exhibit cancellation must be sent no later than November 8, 2024.**
- A \$100 fee will be incurred for all cancellations.

### ASSISTANCE and QUESTIONS CONTACT:

David Meyer

Exhibit Chairman, VFS-Hampton Roads Chapter

Phone: 757-576-4622

E-mail: [dcrm1212@verizon.net](mailto:dcrm1212@verizon.net)

**CONTRACT FOR EXHIBIT DISPLAY SPACE**

**HELMOT XX**

**Marriott at City Centre, Newport News, Virginia  
Dec. 4-5, 2024**

\$950 per tabletop unit please reserve: \_\_\_\_\_ 10'x10'

Name of exhibiting organization as it should appear in the program/meeting PR materials:

\_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

\_\_\_\_\_  
Name of Exhibit POC  
{Print full name}

\_\_\_\_\_  
Exhibit POC Email:

\_\_\_\_\_  
Exhibit POC Contact Number

\_\_\_\_\_  
Signature/Date

**Name of Exhibitor Attending as it should appear on badge. Note, as an exhibitor you receive one (1) full registrant badge per tabletop exhibit. Any additional personnel attending will need to register separately for the event.**

Please complete the above information and email to [jmgibbs@vtol.org](mailto:jmgibbs@vtol.org) or mail with payment in full to:

**The Vertical Flight Society  
Attention: Julie M Gibbs  
2700 Prosperity Ave., Suite 275  
Fairfax, VA 22031**

**VFS accepts Checks or Visa, MasterCard, and American Express credit cards.  
Payment type: Check enclosed \_\_\_ or Credit Card information listed below \_\_\_**

\_\_\_\_\_  
Credit Card No.

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
CCV No.

VFS hereby accepts the above application for exhibit space at the Dec. 4-5, 2024, HELMOT XX Meeting. We will execute this contract and return a signed copy to the exhibitor's representative.

Julie M. Gibbs, VFS Technical Programs Director: \_\_\_\_\_