



## 6<sup>th</sup> Decennial Aeromechanics Technical Presentation Information

- Speakers have been notified of where and how to upload their Aeromechanics technical presentations.
- Preference is for all presentations to be uploaded by **Feb. 5, 2024 @ 8:00 pm US EST (GMT-5)**. You must ensure that your presentation is uploaded **the day before your presentation NLT 8:00 pm US EST (GMT -5)**.
- Each session room will be equipped with an LCD projector connected to a computer running Microsoft Windows.
- Presentations will be pre-loaded onto the meeting room computer and the speaker will have control of their presentation via the laptop on the podium.
- Speakers will **NOT** be allowed to run presentations from their own laptops.
- File types: **Adobe PDF** or **Microsoft PowerPoint** format – **maximum total file size is 75 MB**. The video projectors at the conference will be optimized for 16:9 widescreen format.
- **Videos should be MP4 or another Windows-Native Format**
- If you have videos attached to your presentation, you may bundle them with your presentation in a single zip file.
- If you have embedded videos that need to stream from the web, we cannot guarantee that you will be able to stream them at a satisfactory resolution. Please ensure that you have the video files either embedded in your presentation or as separate file(s) with your presentation.
- If you have extra files (e.g., videos) that make your upload larger than the 75 MB limit, please upload just your presentation slides. Bring any larger files on a USB drive and coordinate with your Session Chair no later than the evening before your presentation. Refer to the [6<sup>th</sup> Decennial Aeromechanics Specialists' Agenda](#)
- The format and/or template of the presentation is at the discretion of the presenting author. *Presentation content needs to be non-classified and unrestricted as the conference is open to all persons, nationalities, and organizations.*
- VFS will not publish or share Forum technical presentations (only your technical paper will be published) hence copyright permission is not required.
- Invited presentations will be published with the conference proceedings. If an invited speaker does not want their presentation made available please inform the Technical Chair, Carl Russell ([meetings@sfbac.vtol.org](mailto:meetings@sfbac.vtol.org)).
- **Presentations will be scheduled in 30-minute timeslots**
  - Brief speaker introduction
  - 20- to 25-minute presentation
  - 5-minute Q&A